

## OUR SERVICE CHARTER

We are committed to providing the best service possible, with your needs at the heart of what we do. Our Core Values:

- Genuine concern for our members' health and wellbeing
- Professionalism
- Integrity and fairness
- Full transparency
- Respect and protect our members' privacy
- Provide excellent service
- Make healthcare accessible for anyone, anywhere

This charter is our promise to you - our members:

Values	Nature of Service	Our Commitment
Availability	Customer service call centre	24 hours a day, 365 days a year.
	Call toll-free	Via toll-free number, +9705520225
	WhatsApp	You can WhatsApp us 24/7 at: + 719 203 7797 .
	Response to voicemail	Up to 60 minutes during business hours.
Management responsibility for your personal well-being	Medical advice call centre	24 hours a day, 365 days a year.
	Speak to a supervisor!	Within one business day.
Paying for medical services	Medical emergencies	Our representatives are trained to handle medical emergencies. However, per your request, a senior supervisor will return your call up to 30 minutes, in the event of a medical emergency.
Transparency and good faith	Claims and reimbursements	Once you submit a claim: If we need to reimburse you according to the policy terms, we will process the claim up to 14 business days (once we receive all the documents relevant to your claim).
Quick response	Changes in coverage	We will notify you of any change in your Health cover, two months in advance.
	Globalwide website & mobile App	<ul> <li>As a member, you will have access to our site &amp; app, where you will be able to:</li> <li>Review your Coverage plan.</li> <li>View your claim status and your personal coverage limits.</li> <li>Locate nearby medical service providers.</li> <li>Submit customer service inquiries online and more.</li> </ul>
	Eligibility for medical Coverage	You will be notified of your eligibility within one business day (once we receive all the information). If you wish to appeal our decision regarding your eligibility, a response will be issued within 7 days (once we receive all the information and paperwork relevant to the appeal).
	Email inquiries	Our email response time is up to 8 hours. (emails sent to sales@globalwidehealth.com).
	Hospitalization and elective surgery	Approval of payment will be issued within 1 day for non-direct billing providers. (once we receive all the relevant information and paperwork).
We don't always get everything right	<ul> <li>We will pay you \$25 if any of the following service promises are not kept:</li> <li>Paying claims over 15 business days</li> <li>Answering E-mails over 8 hours</li> <li>Reaching a member 1 business day after asking for a manager call</li> </ul>	\$25 compensation.